

Dear Participants in the International Climate Change Policy after Paris workshop:

This document provides important logistical information regarding the workshop. Please take particular note of the shuttle schedule to and from the Kennedy School below. Also note that we have arranged for you to be able to charge dinner to your room on July 13 upon checking into the hotel. All other meals during the conference will be provided.

Transportation:

Please take a taxi to and from the airport. Save your original receipt and we will reimburse you for ground transportation once travel is complete.

A shuttle bus will transport you to and from the hotel and Kennedy School daily based on the schedule below.

- July 14: Departs Le Meridien Hotel promptly at 8:00 AM to the Harvard Kennedy School
 Departs Harvard Kennedy School for Le Meridien Hotel at 4:45 PM
- July 15 Departs Le Meridien Hotel promptly at 8:00 AM to the Harvard Kennedy School

Please be sure to check out of the hotel and bring your luggage with you to the workshop on July 15 as there will be no shuttle returning to the hotel and check out time is 11:00 AM.

Hotel:

Please see pasted below your hotel confirmation number. The room will be direct billed to Harvard. You will be asked for a credit card to cover any incidentals upon check in.

Le Meridien Hotel Cambridge-MIT
20 Sidney Street
Cambridge, MA 02139
+1 617 577 0200

Venue:

Workshop: Harvard Kennedy School
 79 John F. Kennedy Street
 Cambridge, MA 02318
 Alison Dining Room, Taubman Building, 5th Floor

Reception and Dinner on July 14:

Le Meridien Hotel Cambridge-MIT
20 Sidney Street
Cambridge, MA 02139
Chu Room and Outdoor Terrace

Meals:

July 13: We have arranged for you to charge dinner at the hotel directly to your room.

July 14: Breakfast and Lunch will be provided at the Harvard Kennedy School

A Reception and Dinner will be held in the Chu room at the Le Meridien Hotel

July 15: Breakfast and a boxed Lunch will be provided at the Harvard Kennedy School

Dress code: Business Casual

Harvard Contact Information:

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Should you have further questions or comments, please do not hesitate to contact me. We look forward to welcoming you to Cambridge.

Best regards,

Jason